

Box 4, 58-98, file: org. & Methods  
Service, 1952

II-5

2 May 1952

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MEMORANDUM FOR: Chief, General Services  
ATTENTION: Chief, Administrative Service  
FROM: Executive Assistant Director, CD  
SUBJECT: Requirements for Riverside Stadium

1. Condition of Floors

Although floors are being swept regularly (every other night), the floors in the 3 cages in the big room have never been mopped or waxed.

2. Ladies Rooms

Mirrors, soap dispensers and bolts on doors have been constantly requested for the Ladies' Rooms (north end of Stadium) but have not appeared. These items are urgently needed (please note poem attached). Although it is recognized that a cleaning woman checks the Mens' Rooms and Ladies' Rooms daily these rooms still leave much to be desired. Bowls in both the Mens' Rooms and Ladies' Rooms are cracked, leaky and a constant source of difficulty. It is strongly recommended that a lighter color scheme be applied, preferably 2 shades of green, in the Mens' Room and Ladies' Room in the northeast corner.

3. Circulation of Air

Although the number of complaints regarding the circulation of air have lessened during the last two or three cool days this is still a problem in the Stadium. The 2 exhaust fans at each end of the building in the attic area must be made to work and if required, sections of the ceiling should be removed and the opening covered with a wire mesh of some sort.

4. Special Machine Wiring

The heavy cable required for special machines has not been installed although 3 weeks ago I was informed that work would be begun within a week, and that the contract had been let.

(for complete memo, see upper right corner)

TO THE POWERS THAT BE, FROM THE GALS IN OOD

Oh, the restroom isn't restful anymore  
There's water 6 feet deep upon the floor,  
The walls are blue and slimy,  
The faucets dry and gray,  
And the restroom ain't the best room anymore.

If you like privacy behind the little door,  
Then this room girls, you surely will deplore:  
We cannot comb our hair,  
For the mirror, it ain't there—  
Oh, the restroom ain't the best room anymore.